



MISATO, JAPAN 2026/2027 DELEGATION

PHASE ONE: APPLICATION MATERIALS

- 1. Letter of application:** Your letter is an important part of the process. The information below is meant to help you create an informative, well-prepared letter. You may use a standard letter format.
 - a. **Address your letter to:** Misato Review Committee
 - i. **Contents:** (Three Paragraphs)
 1. Explain why you want to be an Ambassador to Misato, how you expect to benefit, and what experiences you hope to have.
 2. Describe what would make you a contributing member of the group. For example, describe your qualities, character traits, and/or experiences you have had that will make you a good participant in this visit.
 3. Explain how you will share and relate your experiences in Misato to your school and community after your return.
 - b. **Length:** One page, **single** spaced.
 - c. **Mechanics:** Typed, 12-point font, and signed, with correct spelling, grammar, and punctuation.
- 2. Letters of recommendation**
 - a. Recommendations should be typed and must be from someone other than a family member. They should be signed. TWO (2) letters are required. Please make sure a phone number or email address for the writer are included on the letter, as follow-up may be required.
- 3. Complete the “Student Ambassador Profile” document linked on winonaifa.com**

Submitting your phase one application packet:

1. You must create one PDF file of your application materials (letter of application, two letters of recommendation, and travel ambassador form). Use your name to identify the PDF and email it to winonaifa@gmail.com **by August 6 at 5 PM.**
2. If you need assistance, you can scan your materials to one pdf file at the Winona Public Library at the Reference Desk for no charge. Additionally, Insty Prints can scan your materials for \$0.20 per page.
3. You will be notified by email on **August 8** if you have been selected to participate in the in-person interview phase, which will occur on **August 10 at 6 PM.**

PHASE TWO: IN-PERSON INTERVIEW

You will be asked to give a 2-3 minute speech from a list of topics that will be provided beforehand, and you will participate in an interview with a panel of adults.

Phase two takes place on **August 10 from 6-8 PM** on the third floor of Winona City Hall.

If you have any questions or concerns, please feel free to reach out to us at winonaifa@gmail.com

Domo Arigato! Thank you for your interest in applying to be a 2026-2027 Japan Ambassador.